

From : Army No. XXXXXX Hav XXXX XXX (Retd.)  
Mobile No. – xxxxxxxxxxx01  
E mail : xxxxx@yahoo.com

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Abcdef  
Jkjkjkjkjk — 800103

XXXXXXX/Bbbb/Doc-01

Date : June 2026

To  
The Chief Record Officer (NER)  
Signals Records  
Jabalpur, MP — 482001  
(Through ZSB Guntur, AP)

**FORWARDING OF APPLICATION FOR CORRECTION OF NAME AND DATE OF BIRTH OF  
MOTHER OF NO. XXXXXXXXX HAV Bbbbbbbbbb (RETD)**

Respected Sir,

I, Army No XXXXXXXXX Hav Bbbbbbbbbb (Retd), am submitting the following few lines for your kind consideration and favourable action please.

2. Sir, with due respect it is submitted that, I have retired from Army, Corps of Signals on 31-05-2010 and drawing pension vide SPARSH P.P.0 No 2052085472646. It is further submitted that in my Service Record/Sheet Roll and ECHS Cards, name and date of birth of my mother mentioned as details below which was erroneously recorded at the time of my enrolment based on assumption as there was no such personal identity document i.e. Aadhar Card/voter card/PAN card etc readily available then :-

As per Existing Service Records /Sheet Roll & ECHS Card		As per Aadhar Card , PAN Card and all civil documents		Rectified Name & DOB Requested Now
Name	Date of Birth	Name	Date of Birth	Name & D.O.B
Anamika Roy	01.07.1955	Anamica Ray	14.03.1960	Anamica Ray 14.03.1960

3. ECHS Card was also issued based on the name and D.O.B available in my service records/sheet Roll. Later on, as the Date of Birth of my mother mentioned in Aadhar card and PAN card not matched with the ECHS Card, medical facility has been stopped for them and her ECHS cards are likely to be blocked due to introduction of Aadhar/PAN based annual identification of ECHS beneficiaries.

4. To overcome the issue, I would like to change/rectify my mother's Name and Date of Birth in my service records/ sheet roll based on the following documentary proofs through NE Series Part II Order. Following documents are submitted herewith for your kind perusal and necessary rectification of records please :-

- (a) Affidavits sworn *in* before 1st Class Magistrate for change of Name & DOB by self & mother.
- (b) Photocopies of my mother's Aadhar Card ( 4494 9858 5391 ) and PAN Card (EKUPL5248D) where the correct name and Date of Birth is mentioned duly attested by Zila Sainik Board.
- (c) Copy of voter card (EPIC) of mother.
- (d) Copy of Discharge Book & PPO.
- (e) Certificate from Local Govt. (Gram Panchayat) regarding name and D.O.B.
- (f) Copy of ECHS Card (Name and DOB as per sheet Roll).
- (g) Self Declaration Form.
- (h) Newspaper Advt — in 2 National Dailies in Bengali and English dt 18 May 2026.

5. In view of the above, you are requested to publish my above NE Part II Order for change of my mother's Name and Date of Birth as requested at the earliest on so that I can take necessary steps for update records in ECHS to get the medical facilities restored for my old aged parents please.

Thanking you in anticipation

Yours faithfully,

Enclosure : As above.

Hav Bbbbbbbbbb (Retd)  
Army No- XXXXXXXX

**COUNTERSIGNED**

Place : Jkkkkk - 27

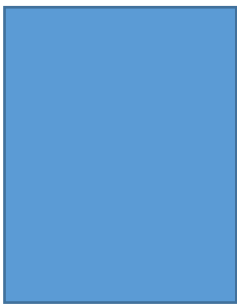
Date :

(OIC ZSB Guntur)

# AFFIDAVIT

BEFORE THE FIRST CLASS JUDICIAL MAGISTRATE AT \_\_\_\_\_

- (a) I, **Ram Singh**, son of **Late Shurya Singh**, father of **Ex-Havildar Shyam Singh (Retd.)**, Army No. **12345678A**, presently residing at House No. 15, Green Park Colony, Village Rampur, Post Office Rampur, District Jaipur, Rajasthan – 302001, do hereby solemnly affirm and state on oath as follows:
- (b) That my name and date of birth mentioned in the ECHS Card and Service Records are recorded as **Ram Kumar Singh**, Date of Birth **15.08.1954**, whereas my correct name and date of birth are **Ram Singh**, Date of Birth **18.10.1956**, as reflected in my Aadhaar Card No. XXXX XXXX 1234 and PAN No. ABCPS1234D issued by the Government of India.
- (c) That I have changed/corrected my name from **Ram Kumar Singh** to **Ram Singh** due to mismatch of name and date of birth in the ECHS Card/Service Records vis-à-vis my Aadhaar Card and PAN Card. Accordingly, my correct date of birth i.e. **18.10.1956** may be recorded in all official records.
- (d) That I am executing this affidavit as documentary evidence in support of my correct name and date of birth.
- (e) That both names, namely **Ram Kumar Singh**, Date of Birth **15.08.1954**, and **Ram Singh**, Date of Birth **18.10.1956**, pertain to one and the same person.
- (f) That I am producing copies of my Aadhaar Card and PAN Card as evidence of my correct name and date of birth.
- (g) That henceforth, in all records, documents, deeds, writings, transactions and proceedings, whether public or private, I shall be known only as **Ram Singh**, son of **Late Shyam Singh**, Date of Birth **18.10.1956**.
- (h) That the statements made hereinabove are true and correct to the best of my knowledge and belief, and nothing material has been concealed therefrom.



**DEPONENT**

(Signature of Ram Singh)

## VERIFICATION

I, **Ram Singh**, the above-named deponent, do hereby verify that the contents of paragraphs (a) to (g) of this affidavit are true and correct to the best of my knowledge and belief and that nothing material has been concealed therefrom.

Verified at \_\_\_\_\_ on this \_\_\_\_ day of \_\_\_\_\_, 20.

**DEPONENT**

(Signature of Ram Singh)

**Identified by:**  
(Advocate)